

# BOGNOR REGIS CAMERA CLUB

## CLUB RULES

1. The Club shall be called Bognor Regis Camera Club.
2. The object of the Club shall be the advancement of the Art and Science of Photography.
3. The Club shall be affiliated to the Photographic Alliance of Great Britain through any organisation which the Committee feels would benefit the Club.
4. Members of the Club agree to comply with and abide by these Rules.
5. The Officers shall be President, Vice-President, Chairman, Vice-Chairman, Secretary, Treasurer, three Competition Secretaries (one print, one projected images **and one external print**), Programme Secretary, Social Secretary and **Publicity Officer**, who shall be elected annually. Any vacancy may be filled by a Committee member or a co-opted member of the Club.
6. The Chairman will normally stand in office for a maximum of three years. The Vice-Chairman will deputise for the Chairman as and when required.
7. The affairs of the Club shall be managed by the Committee consisting of the Chairman, Vice-Chairman, Secretary, Treasurer, three Competition Secretaries (one print, one projected images **and one external print**), Programme Secretary, Social Secretary and **Publicity Officer** and up to five ordinary members. The Committee shall have power to co-opt members as and when required. At full Committee Meetings, seven **individual**, elected Committee Members, shall constitute a quorum.
8. The banking arrangements shall be determined by the Committee. Authorised signatories shall be elected Committee Officers. All cheques shall be signed by any two **Authorised Signatories one of whom must be** Chairman, Vice-Chairman, Secretary or Treasurer. The Club accounts shall be **inspected before the AGM, by a non-committee member** appointed at the previous AGM or nominated by the Committee.
9. An Annual General Meeting, of which notice shall be given in the Club Programme, shall be held in or about the month of April each year. The Committee shall present a Statement of Accounts duly inspected, and a report on the position of the Club and its progress during the past year. The members to serve on the Committee for the ensuing year shall be elected at the Annual General Meeting, and take office from the start of the new Club Year in September. **The inspector of the club accounts will also be appointed at the AGM**
10. The annual subscription shall be **recommended by the committee at the Annual General Meeting, based on the financial report and projected expenditure and subject to a majority vote of those members present.**

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11. The Secretary shall convene a Special General Meeting at the request of the Committee, or any six members who shall deliver to the Secretary a written requisition stating the proposed business of the Meeting: no other business can be discussed at the Meeting. Members shall be given two weeks written notice.. A quorum for such meetings shall not be less than 50% of the membership of the Club.
12. Resolutions at the General Meetings (except where otherwise provided by the Rules) shall be carried by a majority of the members present. The Chairman shall give the casting decision in the event of a tied vote.
13. Membership of the Club shall be subject to the approval of the Committee.
14. Membership shall be renewable annually by payment of the relevant subscription not later than the 1 November. Members may make payment by two cheques, each for 50% of the relevant subscription: the second cheque must be dated no later than the following 15th January. Eligibility to enter Club Competitions shall be dependent upon payment of the subscription by the entry date of the first competition.
15. Specific details of discussions at committee meetings are confidential. The outcome of such discussions may be read in the Minute Book.
16. A member may be expelled, or asked to resign from the Club at the decision of the Committee. The Committee can request a member to appear before it, provided that where any accusation or charge is made, the member shall be given full and reasonable opportunity to put forward a defence, and may bring witnesses to the meeting. Any member expelled or asked to resign shall have the right to appeal to a Special General Meeting called for the purpose.
17. All Club property shall be vested in the Committee for the time being who shall act as Trustees for the Club. The Committee will hold an Inventory of all Club equipment, which will be checked and updated annually.
18. The decisions of the Committee on any matter provided for in these Rules shall be final.
19. A Resolution to wind up the Club may be carried at a Special General Meeting convened for the purpose, by a vote in favour of not less than two-thirds of the members of the Club. The members present shall, in such circumstances, decide by a majority vote as to the disposal of any property of the Club and any funds in hand.
20. All Club Competitions and Exhibitions are governed by the Committee, which is also responsible for the appropriate conditions and arrangements.

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21. The Club website will be managed by a Webmaster appointed by and under the direction of the Committee.

22. Any alterations or additions to these Rules can only be made at an Annual General Meeting, or a Special General Meeting.